BY ORDER OF THE COMMANDER,
PACIFIC AIR FORCES

PACAF DIRECTORY 90-207

6 AUGUST 1999

Command Policy

COMPLIANCE AND STANDARDIZATION
REQUIREMENTS LIST (C&SRL)
INTELLIGENCE (IN) FUNCTIONAL AREA

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This Mission Performance Checklist implements AFPD 90-2, *Inspector General - The Inspection System.* It applies to wing level and below intelligence organizations. This Mission Performance Checklist supports guidance in the following: Theater SOP/TTP, DOD Directive 1300.7, DOD 5240.1-R, AFDD 34; AFIs 14-103, 14-104, 14-105, 14-205, 36-2201, and 36-2209; MCR 55-125; PACAF Supplement 1 to AFI 14-105, and PACAFI 10-405. This directory applies to Air National Guard (ANG) units when published in ANGIND2. It does not apply to the US Air Force Reserve (AFRES) units and members.

SUMMARY OF REVISIONS

This document is substantially revised and must be completely reviewed.

1. General. The items listed do not constitute the order or limit the scope of inspections or assessments. As a minimum, unit Senior Intelligence Officers should use this directory in conjunction with annual unit self-assessments to identify deficiencies that could degrade mission effectiveness. Units may supplement this publication to add internal compliance items. This directive may be used in whole or in part by HHQ during visits or exercises. Users may add any items that, in the exercise of good judgment, require examination. The SIO may designate responsibility of tasks.

    1.1. Critical Compliance Objectives (CCO). Items defined by the PACAF staff as key result areas for successful mission accomplishment including, but not limited to, items where non-compliance would result in serious injury, loss of life, excessive cost, or litigation. **CCOs ARE BOLD, ALL CAPS AND MARKED WITH (CCO).**

    1.2. Core Compliance Items (CCI). Areas that require special vigilance and are important to the overall performance of the unit, but are not deemed "critical." Non-compliance would result in some negative impact on mission performance or could result in injury, unnecessary cost, or possible litigation. **CCIs are bold, and marked with (CCI).**

1.3. General Compliance Items (GCI). Areas deemed fundamental to the successful overall performance of the unit, but non-compliance would result in minimal impact on mission accomplishment or would unlikely result in injury, increased cost, or possible litigation. GCIs are shown in normal font.

KEVIN J. WILLEY,   Colonel, USAF
Director of Intelligence

Attachment 1

INTELLIGENCE MISSION PERFORMANCE CHECKLIST - MANAGEMENT

A1.1. Written Guidance

A1.1.1. Are wing/group policies, directives, and operating instructions reviewed as prescribed by local commanders? (AFI 14-105, PACAF Sup 1, Para, 1.2.2.5.)

A1.1.2. **(CCI) Are unit plans reviewed annually to ensure all intelligence support and information requirements are identified? (AFI 14-105, Para, 1.2.2.9.)**

A1.1.3. **(CCI) Are base support plans and intelligence annexes reviewed when changed to ensure they are current and reflect the unit's functions, capabilities and procedures? (AFI 14-105, PACAF Sup 1, Para, 1.2.2.9.1.)**

A1.1.4. Has the SIO prepared written instructions formalizing policy and procedures to standardize operations and provide continuity? (AFI 14-105, PACAF Sup 1, Para, 1.2.2.22.)

A1.1.5. Do squadron intelligence personnel participate in the development of wing/group intelligence guidance? (AFI 14-105, Para, 2.7.3.2.)

A1.1.6. Are continuity books or other programs developed and maintained for key functions? (AFI 14-105, Para, 2.7.2.2.)

A1.1.7. Are written instructions provided at the appropriate organizational level, and does written guidance include as applicable: (AFI 14-105, PACAF Sup 1, Para, 2.7.2.3.)

   A1.1.7.1. General organization and responsibilities of the intelligence section? (AFI 14-105, PACAF Sup 1, Para, 2.7.2.3.1.)

   A1.1.7.2. Internal intelligence training program? (AFI 14-105, PACAF Sup 1, Para, 2.7.2.3.2.)

   A1.1.7.3. Self-assessment procedures? (AFI 14-105, PACAF Sup 1, Para, 2.7.2.3.3.)

   A1.1.7.4. Exercise scenario development and evaluation? (AFI 14-105, PACAF Sup 1, Para, 2.7.2.3.4.)

   A1.1.7.5. Emergency Action Plans and procedures? (AFI 14-105, PACAF Sup 1, Para, 2.7.2.3.5.)

   A1.1.7.6. Contingency/crisis/wartime workcenter relocation and operating procedures? (AFI 14-105, PACAF Sup 1, Para, 2.7.2.3.6.)

   A1.1.7.7. Beddown and reception procedures? (AFI 14-105, PACAF Sup 1, Para, 2.7.2.3.7.)

   A1.1.7.8. The Intelligence Oversight program? (AFI 14-105, PACAF Sup 1, Para, 2.7.2.3.8.)

   A1.1.7.9. External intelligence training program? (AFI 14-105, PACAF Sup 1, Para, 2.7.2.3.9.)

   A1.1.7.10. Aircrew Certification/Verification Program? (AFI 14-105, PACAF Sup 1, Para, 2.7.2.3.10.)

   A1.1.7.11. Geospatial Information and Services (GIS)? (AFI 14-105, PACAF Sup 1, Para, 2.7.2.3.11.)

   A1.1.7.12. PR/RFI management? (AFI 14-105, PACAF Sup 1, Para, 2.7.2.3.12.)

A1.1.7.13. Support to Force Protection? (AFI 14-105, PACAF Sup 1, Para, 2.7.2.3.13.)

A1.1.7.14. Support to mission planning and mission folder construction/quality control? (AFI 14-105, PACAF Sup 1, Para, 2.7.2.3.14.)

A1.1.7.15. Mobility preparation and procedures? (AFI 14-105, PACAF Sup 1, Para, 2.7.2.3.15.)

A1.1.7.16. Briefing, debriefing, and reporting? (AFI 14-105, PACAF Sup 1, Para, 2.7.2.3.16.)

A1.1.7.17. Unit level intelligence automation? (AFI 14-105, PACAF Sup 1, Para, 2.7.2.3.17.)

A1.1.7.18. Intelligence Reference Library? (AFI 14-105, PACAF Sup 1, Para, 2.7.2.3.18.)

A1.1.7.19. Situation displays? (AFI 14-105, PACAF Sup 1, Para, 2.7.2.3.19.)

A1.1.8. Are reviews of written guidance conducted to ensure currency, accuracy, appropriateness, and applicability? (AFI 14-105, Para, 2.7.2.1.)

A1.1.9. Is the recall roster current and are implementation procedures maintained? (AFI 14-105, PACAF Sup 1, Para, 2.7.2.1.1.)

A1.2. Formal Intelligence Training

A1.2.1. Has the SIO solicited and consolidated formal/special-training requirements for all assigned and attached intelligence personnel? (AFI 14-105, Para 2.4.2.1)

A1.2.2. Have the training requirements been completed on AF FORM 3933 and forwarded to HQ PACAF/INXF by 15 Sep of each year? (AFI 14-105, PACAF Sup 1, Para 2.4.2.1.)

A1.3. Programs

A1.3.1. **(CCI) Has the SIO developed and implemented an intelligence unit self-assessment program? (AFI 14-105, Para, 1.2.2.19.)**

A1.3.2. Are unit self-assessments conducted annually? (AFI 14-105, PACAF Sup 1, Para, 1.2.2.19.2.)

A1.3.3. Have persons conducting the assessment identified deficiencies and recommended corrective actions to the SIO? (AFI 14-105, PACAF Sup 1, Para, 1.2.2.19.3.)

A1.3.4. **(CCI) Does the SIO manage the wing/group PR/RFI programs IAW DoDIPP and MAJCOM/theater guidance? (AFI 14-105, Para, 1.2.2.16.)**

A1.3.5. Does the SIO actively solicit feedback from wing/group and subordinate commanders to improve intelligence support processes? (AFI 14-105, Para, 1.2.2.13.)

A1.3.6. Does the SIO monitor peacetime flying schedules and changes to ensure required intelligence is provided? (AFI 14-105, Para, 1.2.2.15.)

A1.3.7. Has the Air Force Mentoring Program been implemented IAW AFI 36-3401? (AFI 14-105, PACAF Sup 1, Para, 1.2.2.2.2.)

A1.3.8. Does the SIO manage the wing/group SCI security program (as applicable)? (AFI 14-105, Para, 1.2.2.12.)

A1.3.9. Has the SIO appointed a primary and alternate intelligence reference materials manager (IRMM) to manage intelligence documents, reference materials, and the reading library? (AFI 14-105 Para 2.8.1.1)

A1.3.10. Does the SIO solicit squadron intelligence feedback where applicable and establish an active visitation program to squadron intelligence workcenters? (AFI 14-105, Para, 1.2.2.14.)

A1.3.11. Is an intelligence representative identified and assigned to CADRE (where applicable)? (PACAFI 10-405, Para, 2.3.)

A1.3.11.1. Does the CADRE representative have required retainability (12 months) after initial CADRE training? (PACAFI 10-405, Para, 2.3.2.)

A1.3.11.2. Does the CADRE representative assist in writing and updating the Base Support Plan (BSP), Part 2 for the COB they normally deploy to? (PACAFI 10-405, Para, 2.2.)

A1.3.11.3. Does the CADRE representative review the entire BSP quarterly or immediately following any BSP rewrite to make certain they are up-to-date? (PACAFI 10-405, Para, 2.4.1.4.)

A1.3.12. Has the SIO developed policy/guidance on supporting subordinate squadron deployment operations to include home station backfill? (AFI 14-105, PACAF Sup 1, Para, 1.2.2.3.1.)

A1.3.13. **(CCI) Did the SIO develop an intelligence reception plan/checklist for receiving intelligence augmentees? (AFI 14-105, PACAF Sup 1, Para, 2.13.1.1.)**

A1.3.14. Does the SIO ensure training and duty execution for billet monitors, SSRs, and SSOs? (AFI 14-105, PACAF Sup 1, Para, 1.2.2.12.1.)

A1.4. Personnel

A1.4.1. Is the quarterly manning roster of all wing and squadron intelligence personnel forwarded to NAF/AIS/AIF SIO and HQ PACAF/INXF/INXU NLT the beginning of each quarter (January, April, June, and October)? (AFI 14-105, PACAF Sup 1, Para, 1.2.2.3.2.)

A1.4.1.1. Does the SIO oversee career progression and training for all intelligence personnel, including assigned or attached Individual Mobilization Augmentees (IMAs)? (AFI 14-105, Para, 1.2.2.2.)

A1.4.1.2. Does the SIO provide intelligence career counseling and feedback? (AFI 14-105, PACAF Sup 1, Para, 1.2.2.2.1.)

A1.4.1.3. Are intelligence personnel not assigned additional duties that interfere with contingency/wartime tasking or intelligence responsibilities? (AFI 14-105, Para, 2.7.1.)

A1.4.1.4. Are personnel designated to participate in the unit's tactical deception planning? (AFI 14-105, Para, 4.1.1.5.)

A1.4.1.5. Are all intelligence OPR/EPRs and decorations produced within the wing/group reviewed to ensure they properly reflect the duties of the intelligence professional? (AFI 14-105, Para, 1.2.2.4.)

A1.5. Resources

A1.5.1. Does the SIO plan, program, budget for, and manage all intelligence requirements for the unit? (AFI 14-105, Para, 1.2.2.1.)

A1.5.2. **(CCI) Did/Do squadron intelligence personnel identify unfilled require ments and notify squadron staff and wing/group SIO? (AFI 14-105, Para, 3.1.3.2.)**

A1.5.3. **(CCI) Did/Do squadron intelligence coordinate with squadron staff and the wing/group SIO on intelligence personnel and equipment support for tasked UTCs and deployment orders? (AFI 14-105, Para, 3.1.3.1.)**

A1.5.4. Does the SIO validate all subordinate unit resource requirements? (AFI 14-105, Para, 1.2.2.1.1.)

A1.5.5. Does the SIO assist subordinate units in satisfying resource requirements? (AFI 14-105, PACAF Sup 1, Para, 1.2.2.1.1.)

A1.5.6. Are requirements coordinated through OG/CC to insure resources are designated for intelligence personnel? (AFI 14-105, PACAF Sup 1, Para, 1.2.2.1.)

A1.5.7. Are requirements processed through the yearly FINPLAN input? (AFI 14-105, PACAF Sup 1, Para, 1.2.2.1.)

A1.5.8. Are intelligence requirements and issues coordinated through appropriate NAF SIO? (AFI 14-105, PACAF Sup 1, Para, 1.2.2.1.)

Attachment 2

INTELLIGENCE MISSION PERFORMANCE CHECKLIST - READINESS

A2.1. Intelligence Orientation

A2.1.1. Is individual completion of the Intelligence Orientation program documented (using individual OJT records when appropriate)? (AFI 14-105, Para, 2.3.1.3.)

A2.1.2. **(CCO-1) DOES THE SIO ENSURE NEWLY ASSIGNED PERSONNELCOMPLETE AN ORIENTATION OF THE UNIT INTELLIGENCE ORGANIZATION WITHIN 60 DAYS OF ARRIVAL ON-STATION. (NLT 180 DAYS FOR USAFR/ANG UNITS AND ASSIGNED OR ATTACHED IMAS)? (AFI 14-105, PARA, 2.3.1.1.)**

A2.1.3. As a minimum does the orientation training cover the following subjects as applicable: (AFI 14-105, Para, 2.3.1.2.)

A2.1.3.1. MAJCOM/theater and intermediate command missions? (AFI 14-105, Para, 2.3.1.2.1.)

A2.1.3.2. Unit weapon systems capabilities and missions? (AFI 14-105, Para, 2.3.1.2.2.)

A2.1.3.3. Unit OPLAN/OPORD tasking and related specific intelligence requirements? (AFI 14-105, Para, 2.3.1.2.3.)

A2.1.3.4. Unit aircrew verification/certification process? (AFI 14-105, Para, 2.3.1.2.4.)

A2.1.3.5. Unit intelligence wartime and peacetime mission and organization? (AFI 14-105, Para, 2.3.1.2.5.)

A2.1.3.6. Safety and security procedures applicable to unit intelligence activities? (AFI 14-105, Para, 2.3.1.2.6.)

A2.1.3.7. Basics of functional area equipment? (AFI 14-105, Para, 2.3.1.2.7.)

A2.1.3.8. Job description and responsibilities? (AFI 14-105, Para, 2.3.1.2.8.)

A2.1.3.9. Intelligence Oversight program? (AFI 14-105, Para, 2.3.1.2.9.)

A2.1.3.10. Recall procedures? (AFI 14-105, Para, 2.3.1.2.10.)

A2.1.3.11. Air Force Instructions and other operating instructions? (AFI 14-105, Para, 2.3.1.2.11.)

A2.1.3.12. Local area threats (terrorism, etc.)? (AFI 14-105, Para, 2.3.1.2.12.)

A2.2. Internal Training

A2.2.1. **(CCO-2) HAS THE SIO DEVELOPED AND IMPLEMENTED AN INTERNAL INTELLIGENCE TRAINING PROGRAM? (AFI 14-105, Para, 2.2.1.1.)**

A2.2.2. Is an internal training manager appointed to oversee the program execution? (AFI 14-105, Para, 2.2.1.4.)

A2.2.3. Does the internal training manager monitor individual training accomplishments? (AFI 14-105, Para, 2.2.1.4.)

A2.2.4. **(CCI) Does the internal training program ensure all intelligence personnel are qualified to perform their readiness and employment duties, (i.e. debriefing, mission briefings, CIC/WOC functions, etc…)? (AFI 14-105, Para, 2.2.1.2)**

A2.2.5. **(CCI) Do all personnel assigned to the Wing participate in the internal intelligence training program? (AFI 14-105, Para, 2.2.1.2.)**

A2.2.6. Do all personnel who miss scheduled program events receive make up training on the missed subjects? (AFI 14-105, Para, 2.2.1.2.)

A2.2.7. Does the internal training program include training on the unit's weapons systems capabilities and limitations? (AFI 14-105, Para, 2.2.1.6.)

A2.2.8. Does the internal training program address unit mission and include threat systems that affect execution of the unit mission, current intelligence, individually assigned peacetime and wartime tasks, force protection and automated intelligence systems? (AFI 14-105, Para, 2.2.1.5.)

A2.2.9. Do all personnel receive training on OPORDs, CONOPs, Base Support Plans, regulations, and Operating Instructions? (AFI 14-105, PACAF Sup 1, Para, 2.2.1.5.1.)

A2.2.9.1. Are intelligence personnel advised of changes to unit tasking and OPLAN/CONPLANs? (AFI 14-105, Para, 1.2.2.8.)

A2.2.10. **(CCI) Are intelligence personnel trained and available to support/participate in the Mission Planning Cell (MPC)? (AFI 14-105, Para, 4.1.1.2.)**

A2.2.11. Has the operational squadron established minimum training requirements in addition to wing established requirements? (AFI 14-105, PACAF Sup 1, Para, 2.2.2.2.)

A2.2.12. On the Job Training Responsibilities

A2.2.12.1. Has the supervisor: (AFI 36-2201, Para 4.11.)

A2.2.12.1.1. Identified position (wartime and peacetime) qualification and skill-level upgrade requirements for the work center and assigned individuals? (AFI 36-2201, Para, 4.11.1.1.)

A2.2.12.1.2. Conducted and documented initial evaluations of knowledge and skills within 90 days of assignment? (AFI 36-2201, Para 4.11.3.)

A2.2.12.1.3. Provided apprentices with a minimum of 3 months of experience before entering the 5-level upgrade program? (AFI 36-2201, Para, 4.11.2.2.)

A2.2.12.1.4. Initiated action to award skill level when airmen meet all upgrade requirements? (AFI 36-2201, Para, 4.11.2.6.)

A2.2.12.1.5. Notified the unit training manager to update the OJT roster when assigned airmen enter or complete qualification training? (AFI 36-2201, Para, 4.11.2.8.)

A2.2.12.1.6. Worked with the Unit Education Training Manager to identify and enroll trainees in the required CDCs? (AFI 36-2201, Para, 4.11.5.1)

A2.2.12.1.7. Trained airmen on position requirements using established training methods, guides, checklists, technical orders and available equipment? (AFI 36-2201, Para, 4.11.7.3.)

A2.2.12.1.8. Served as the task certifier or arranged for a qualified task certifier? (AFI 36-2201, Para, 4.11.8.1.)

A2.2.12.1.9. Ensured that trainees received proper training to do a job according to standards? (AFI 36-2201, Para, 4.11.8.2.)

A2.2.12.1.10. Ensured task certifiers evaluated core and critical tasks? (AFI 36-2201, Para, 4.11.8.3.)

A2.2.12.1.11. Verified that trainees have completed all UGT requirements before recommending the trainee for a skill-level upgrade? (AFI 36-2201, Para, 4.11.8.4.)

A2.2.12.1.12. Maintained AF Form 623 or other approved records for airmen in the grades AB-TSgt and SNCO's when retraining or as directed by the AFCFM, commanders or supervisors? (AFI 36-2201, Para, 4.11.9.1.)

A2.2.12.1.13. Ensured training records show accurate and current qualifications and training requirements? (AFI 36-2201, Para, 4.11.9.2.)

A2.2.12.1.14. Documented training, as appropriate, according to the instructions provided in the CFETP? (AFI 36-2201, Para, 4.11.9.3.)

A2.2.12.1.15. Stored training records in a location convenient for authorized personnel to review and maintain? (AFI 36-2201, Para, 4.11.9.4.)

A2.2.12.1.16. Identified additional formal training requirements? (AFI 36-2201, Para 4.11.11.)

A2.2.12.2. Has the trainer: (AFI 36-2201, Para, 4.12.)

A2.2.12.2.1. Attended a formal trainer's course? (AFI 36-2201, Para, 4.12.1.)

A2.2.12.2.2. Remained qualified on the tasks for which they train others? (AFI 36-2201, Para, 4.12.2.)

A2.2.12.2.3. Recorded task qualification according to the instructions provided in the CFETP? (AFI 36-2201, Para, 4.12.3.)

A2.2.12.2.4. Planned, conducted and documented training? (AFI 36-2201, Para, 4.12.4.)

A2.2.12.3. Has the task certifier: (AFI 36-2201, Para, 4.13.)

A2.2.12.3.1. Attended a formal Task Certifier course? (AFI 36-2201, Para, 4.13.1.)

A2.2.12.3.2. Remained qualified in the tasks they evaluate? (AFI 36-2201, Para, 4.13.2.)

A2.2.12.3.3. Evaluated tasks that they have trained airman to perform? (AFI 36-2201, Para, 4.13.3.)

A2.2.12.3.4. Evaluated training and certified qualification? (AFI 36-2201, Para, 4.13.4.)

A2.2.13. Is an AF Form 797 used to identify local requirements not in AF training standards? (AFI 36-2201, Para, 4.11.6.2.)

A2.3. External Training

A2.3.1. **(CCO-3) HAS AN EXTERNAL (AIRCREW/PILOT) TRAINING PROGRAM BEEN DEVELOPED AND IMPLEMENTED THAT DETAILS AN OPERATIONS GROUP COMMANDER APPROVED ANNUAL TRAINING CYCLE? IS IT REVIEWED PRIOR TO THE**

BEGINNING OF THE TRAINING CYCLE?   (AFI 14-105, Para, 2.1. and PACAF Sup 1, Para, 2.1.1.1. and 2.1.2.9.)

A2.3.2.   **(CCI) Is the external intelligence training program tailored to the unit's mission, projected wartime tasking and/or weapon system and base/deployment location(s)?   (AFI 14-105, Para, 2.1.2.2.)**

A2.3.2.1.   **(CCI) Does the program incorporate threat knowledge, visual recognition, evasion and recovery, and collection and reporting?   (AFI 14-105, Para, 2.1.2.3.)**

A2.3.2.2.   **(CCI) Is an Intelligence Theater Indoctrination briefing provided to newly assigned aircrews, which serves as their initial introduction to theater/area of operations?   (AFI 14-105, PACAF Sup 1, Para, 2.1.2.3.1.)**

A2.3.2.3.   **(CCI) Is information on Unit AIT program requirements, local intelligence capabilities and responsibilities (including facilities tour, intelligence reference materials, support to combat/contingency operations, and ISOPREP completion) provided as part of the aircrew inprocessing?   (AFI 14-105, PACAF Sup 1, Para, 2.1.2.3.2.)**

A2.3.3.   **(CCI) Have AIT trainers passed a closed book test and performance evaluation/briefing certification prior to conducting AIT unsupervised?   (AFI 14-105, PACAF Sup 1, Para, 2.1.2.11.)**

A2.3.4.   Is the USAF Intelligence Weapons Instructor Course graduate (where assigned) the program manager?   (AFI 14-105, Para, 2.1.2.10.)

A2.3.5.   Do operational squadron intelligence personnel provide input to and execute the wing/group external intelligence training program for assigned and attached personnel?   (AFI 14-105, Para, 2.1.3.1.)

A2.3.6.   Is training documented using the Air force Operations Resource Management System (AFORMS), or locally developed program?   (AFI 14-105, Para, 2.1.2.13.)

A2.3.7.   Is each training cycle's objectives reflected in a master question file (MQF)?   (AFI 14-105, PACAF Sup 1, Para, 2.1.2.4.1.)

A2.3.8.   Is the MQF coordinated through Weapons and Tactics?   (AFI 14-105, PACAF Sup 1, Para, 2.1.2.10.3.)

A2.3.9.   Is each training cycle's objectives validated with a test?   (AFI 14-105, PACAF Sup 1, Para, 2.1.2.7.1.)

A2.3.10.   Is trend analysis conducted after each training cycle and are the lessons learned applied before subsequent training cycles?   (AFI 14-105, Para, 2.1.2.8.)

A2.3.11.   **(CCI) Is a written evaluation of the wing/group external training program provided to the Operations Group Commander at the end of each training cycle?   (AFI 14-105, Para, 2.1.2.9.)** *Does the report contain at a minimum:*

A2.3.11.1.   Training objectives unsatisfied and reasons for non-accomplishment?   (AFI 14-105, PACAF Sup 1, Para 2.1.2.9.1.)

A2.3.11.2.   Test results, by squadron?   (AFI 14-105, PACAF Sup 1, Para 2.1.2.9.2.)

A2.3.11.3. Trend analysis and recommended course of action, if any? (AFI 14-105, PACAF Sup 1, Para 2.1.2.9.3.)

A2.3.11.4. Recommended training objectives for the next training cycle? (AFI 14-105, PACAF Sup 1, Para 2.1.2.9.4.)

A2.3.12. Are graduates of the SV-80A (Combat Survival) directly involved in E&R training program development and conduct? (AFI 14-105, Para, 2.1.2.14.)

A2.4. Management of Reference Files

A2.4.1. **(CCI) Are intelligence document requirements (to include mobility documents and references) determined for the wing/group and squadrons based on mission requirements? (AFI 14-105, Para, 2.8.1.2.)**

A2.4.2. Is a list of documents required for deployment maintained? (AFI 14-105, PACAF Sup 1, Para, 2.8.1.2.1.)

A2.4.3. **(CCI) Are products maintained for mobility and contingency operations current? (AFI 14-105, PACAF Sup 1, Para, 2.8.1.2.1.)**

A2.4.4. Has an accessions list incorporating all new documents, been disseminated to the squadrons? (AFI 14-105, Para, 2.8.1.6.)

A2.5. Intelligence Oversight Program

A2.5.1. **(CCO-4) DOES THE SIO ENSURE ALL INTELLIGENCE ELEMENTS ADHERE TO THE PROVISIONS OF THE INTELLIGENCE OVERSIGHT (IO) PROGRAM? (AFI 14-105, Para, 2.5.)**

A2.5.2. Has a primary and alternate Intelligence Oversight Manager been appointed? (AFI 14-105, PACAF Sup 1, Para, 2.5.1.)

A2.5.3. Does the IO Manager maintain a continuity folder with the following: IO manager appointment letter, Specific duties of appointed personnel, Executive Order 12333, DoD Directive 5240.1, DoD Reg. 5240.1-R, AFPD 90-2, and AFI 14-104? (AFI 14-105, PACAF Sup 1, Para, 2.5.1. – 2.5.1.7.)

A2.5.4. Has initial and annual refresher IO training been conducted, and documented for all intelligence personnel and non-intelligence personnel whose duties may require them to collect, analyze, process, retain or disseminate intelligence information on US persons? (AFI 14-105, PACAF Sup 1, Para, 2.5.2.)

A2.6. Intelligence Systems

A2.6.1. **(CCI) Are automated intelligence systems integrated into daily operations and is there an ongoing training program? (AFI 14-105, Para, 4.5.1.)**

A2.6.2. Are Intelligence systems accredited for the highest classification of the information to be processed? (AFI 14-105, Para, 4.5.)

A2.7. Foreign Disclosure Program

A2.7.1. Are personnel knowledgeable of the proper request procedures for authorization to disclose information to foreign governments? (AFI 14-105, Para, 2.9.1. and PACAF Sup 1, Para, 2.9.2.1.)

A2.7.2. Are all requests for information from foreign governments processed through the appropriate Foreign Disclosure Office? (AFI 14-105, PACAF Sup 1, Para, 2.9.2.1.)

A2.8. Geospatial Information & Services (GIS)

A2.8.1. Is a primary and alternate custodian appointed as the unit focal point for all GIS matters? (AFI 14-105, PACAF Sup 1, Para, 2.8.1.5.)

A2.8.2. **(CCO-5) ARE INTELLIGENCE GIS, IMAGERY PRODUCTS, AND TARGET MATERIAL REQUIREMENTS IDENTIFIED, MAINTAINED, AND INVENTORIED FOR TRAINING, READINESS, DEPLOYMENT AND EMPLOYMENT? (AFI 14-105, Para, 2.8.1.5.)**

A2.8.3. **(CCO-6) ARE PROCEDURES ESTABLISHED TO, AND BEING USED EFFEC-TIVLY TO ENSURE AERONAUTICAL PRODUCTS ARE UPDATED PRIOR TO USE? (e.g. CHUM/NOTAM) AFI 14-105, PACAF Sup 1, Para, 2.8.1.5.2.)**

A2.8.4. Are copies of pertinent NIMA instructions, manuals, and catalogs maintained? AFI 14-205, Para, 6.4.

A2.8.5. Are local procedures established for acquiring, storing, and distributing geospatial products/ services and establishing new GIS requirements? (AFI 14-105, PACAF Sup 1, Para 2.8.1.5.1.)

A2.8.6. Are operating stock re-order levels determined for immediate replacement of material? (AFI 14-105, PACAF Sup 1, Para, 2.8.1.5.3.)

A2.8.7. Are adequate, "Basic Load" requirements identified, IAW appropriate OPLAN Annex M, separated, inventoried, prepared and maintained for deployment and included in the Automatic Distri-bution (AD) Listing? (AFI 14-105, PACAF Sup 1, Para, 2.8.1.5.4.)

A2.8.8. Are adequate "War Reserve Stock" requirements identified, IAW appropriate OPLAN Annex M, and forwarded to PACAF GIS officer (HQ PACAF/INXX)? (AFI 14-105, PACAF Sup 1, Para, 2.8.1.5.4.)

A2.8.9. Are procedures established for ordering and maintaining the currency of target materials (e.g. DPPDB, BTG, OTG, etc.)? (AFI 14-105, PACAF Sup 1, Para, 2.8.1.5.5.)

A2.9. Exercise Planning

A2.9.1. Is maximum use made of exercises to provide familiarization with automated systems? (AFI 14-105, Para, 4.5.2.)

A2.9.2. Is E&R information included in local exercise scenarios and SPINS? (AFI 14-105, PACAF Sup 1, Para, 4.4.1.1.)

A2.9.3. Is an experienced and qualified intelligence representative appointed as a member of the wing/group exercise planning and evaluation team (EET)? (AFI 14-105, Para, 2.11.1.2.)

A2.9.4. Do intelligence scenarios test the entire contingency intelligence network (CIN) by using realistic threat scenarios and inputs throughout the system? (AFI 14-105, PACAF Sup 1, Para, 2.11.1.1.1.)

A2.10. Evasion and Recovery (E&R)

A2.10.1. **(CCO-7) Does every person subject to participating in an employment mission have two current accurate, identical ISOPREP cards on file? (AFI 14-105, Para, 4.4.2.)**

A2.10.2. **(CCI) Do assigned personnel have two ISOPREP cards on file within 30 days of arrival and prior to participating in missions in which the member may become an isolated person? (AFI 14-105, PACAF Sup 1, Para, 4.4.2.4.)**

A2.10.3. Are individuals photographed wearing a sanitized flight suit? (AFI 14-105, PACAF Sup 1, Para, 4.4.2.)

A2.10.4. **(CCI) Are ISOPREP cards reviewed at least every 6 months? (AFI 14-105, Para, 4.4.2.)**

A2.10.5. Are ISOPREP cards destroyed when individuals separate from the service or become disqualified from flight or duty? (AFI 14-105, PACAF Sup 1, Para, 4.4.2.5.)

A2.10.6. Are all aircrew members trained on Code of Conduct as an integral part E&R principles and techniques? (AFI 14-105, Para, 4.4.1., AFI 36-2209; DoDD 1300.7)

A2.10.7. **(CCI) Does E&R training include Evasion kits, EVCs, Sanitization procedures, SAFE areas and SAIDS? (AFI 14-105, PACAF Sup 1, Para, 4.4.)**

A2.10.8. **(CCI) Are sufficient quantities of applicable evasion kits available? (AFI 14-105, Para, 4.4.4.)**

A2.10.9. **(CCI) As a minimum do evasion kits contain applicable evasion charts? (AFI 14-105, Para, 4.4.4.)**

A2.10.10. Are positive control procedures for evasion kits established? (AFI 14-105, Para, 4.4.4.)

A2.11. Force Protection

A2.11.1. **(CCO-8) HAS THE SIO DEVELOPED, IMPLEMENTED AND EXECUTED A FORCE PROTECTION SUPPORT PROGRAM? (AFI 14-105, Para, 4.7.)**

A2.11.2. Does the program identify which elements, at home and/or deployed, require intelligence support and tailored intelligence products? (AFI 14-105, Para, 4.7.)

A2.11.3. Is an intelligence officer/NCO appointed in writing to establish formal procedures for coordinating anti-terrorism intelligence with the local OSI and Security Forces? Is this person a member of the wing/group Force Protection Working Group? (AFI 14-105, Para, 4.7.1.)

A2.12. Mobility

A2.12.1. **(CCI) Do wing/group SIOs ensure all organization intelligence functions are equipped with the required GIS, imagery, and target material products to support briefings, training, mission planning, staff support, and employment operations? (AFI 14-105, Para, 3.4.)**

A2.12.2. Are unit personnel and assigned IMAs fully qualified to fill mobility slots to include SCI eligibility requirements? (AFI 14-105, Para, 3.1.2.2.)

A2.12.3. Does personnel and IMA mobility training include chemical weapons defense, small arms, and medical/legal clearance requirements? (AFI 14-105/PACAF Sup 1, Para, 3.1.2.2.1.)

A2.12.4. Are personnel familiar with mobility responsibilities and ready to respond to a recall notification? (AFI 14-105, PACAF Sup 1, Para, 3.1.2.2.1.)

A2.12.5. Are current written checklists or procedures available to support mobility, reception, intelligence systems, communications architecture, and T-SCIF requirements? (AFI 14-105, Para, 3.1.2.3.)

A2.12.6. **(CCI) Have squadron intelligence personnel, coordinated intelligence personnel and equipment support for tasked UTCs and deployment orders with squadron staff, UDM, and wing/group SIO? (AFI 14-105, Para, 3.1.3.1.)**

A2.12.7. Have squadron intelligence personnel developed standardized and detailed mobility checklists in coordination with the wing/group SIO? (AFI 14-105, PACAF Sup 1, Para, 3.1.3.3.)

A2.12.8. **(CCI) Did the wing/group SIO identify OSS/OSF intelligence personnel, equipment, documents, supplies, maps and charts to support tasked UTCs? (AFI 14-105, Para, 3.1.2.1.)**

A2.12.9. **(CCI) Does the unit maintain dedicated mobility equipment, supplies, documents, and a 30 day supply of expendable items? (AFI 14-105, PACAF Sup 1, Para, 3.1.2.1.1.)**

A2.12.10. Are serviceability checks on all perishable/critical items (e.g. markers, batteries, copier supplies) performed? (AFI 14-105, PACAF Sup 1, Para, 3.1.2.1.1.)

A2.12.11. **(CCI) Is deployable equipment and documents marked appropriately? (AFI 14-105, PACAF Sup 1, Para, 3.1.2.1.1.)**

A2.12.12. Does the cadre member review and update the BSP semi-annually or whenever major changes occur to the supported OPLANS? (PACAFI 10-405, Para, 2.2.)

A2.12.13. Are updates to the BSP made by the CADRE member coordinated with the appropriate provisional wing? (PACAFI 10-405, Para, 2.2.)

A2.12.14. Does the cadre member identify and keep the cadre commander informed of shortfalls / LIMFACS and resolve problems, when possible? (PACAFI 10-405, Para, 2.4.)

A2.12.15. Does the cadre member have a complete plan for receiving intelligence augmentation to include but not limited to: (PACAFI 10-405, Para, 2.4.15.2.)

A2.12.15.1. Receiving intelligence personnel at the reception line? (PACAFI 10-405, Para, 2.4.15.2.)

A2.12.15.2. Providing an in-depth situation briefing? (PACAFI 10-405, Para, 2.4.15.2. and 2.4.15.7.)

A2.12.15.3. Providing a tour of intelligence work centers? (PACAFI 10-405, Para, 2.4.15.2.)

A2.12.15.4. Briefing on wing specific intelligence procedures? (PACAFI 10-405, Para, 2.4.15.2.)

A2.12.15.5. Providing copies of the most current OB and message traffic? (PACAFI 10-405, Para, 2.4.15.2.)

A2.12.15.6. Review of supplies? (PACAFI 10-405, Para, 2.4.15.2.)

A2.12.15.7. Review of map and chart requirements for the first 15 days? (PACAFI 10-405, Para, 2.4.15.2.)

A2.12.16. Has the cadre member developed and kept current a detailed mobility checklist and continuity book, and does it reflect the wing mobility plan? (PACAFI 10-405, Para, 2.4.15.3.)

A2.12.17. Are inventories conducted semi-annually and documented for all materials identified to deploy with CADRE? (PACAFI 10-405, Para, 2.4.15.4.)

A2.13. Support to Mission Planning

A2.13.1. Are intelligence personnel assigned to mission planning functions trained on and understand their responsibilities under the Law of Armed Conflict (LOAC)? (AFI 14-105, Para, 4.1.1.6.)